

# Membership Committee



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## Randall Furrow, Chair

Wednesday, October 13, 2010  
5:00 pm to 6:30 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> floor, Agave Room

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## Meeting Minutes

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### Attendance

**Committee Members**   *AT: Attended*   *AB: Absent*   *EX: Excused*   *ALT: Alternate Present*

AT   Barr Jenkins                      EX   Daniel Ruacho                      AT   David Aguirre                      AT   Don Welsh

AT   Randall Furrow                      AT   Robert Solis                      AT   Ron Hill

**Guests:** None

**Support Staff:** John Sapero

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### Welcome, introductions and declarations of any conflicts-of-interest

Vice Chair Ron Hill called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

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### Determination of quorum

Ron Hill determined that quorum was established with five of seven members present at 5:05 pm.

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### Review of the meeting minutes and action items from prior meetings

The committee silently read the summary minutes for the May 12, 2010 meeting. No corrections were voiced.

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Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

The committee may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with the County attorney or attorneys on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).

### **Committee Chair update**

Randall Furrow discussed Ron Hill was chairing the meeting in preparation of his transition to be appointed as Chair of the committee later in the year.

Ron Hill discussed he had attended the Rainbows Festival, and noticed that many non-profit organizations had tables at the event providing information. Ron related he felt having a presence at the event would help with the recruitment of new Council members.

John Sapero discussed that securing a table for the Council at the next event would be possible, but committee members would have to commit to manning the table. Meeting participants discussed participating in this and other events.

Ron Hill discussed he would discuss the issue with the Education & Empowerment Committee as well.

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### **Determination of executive session**

**MOTION:** Randall Furrow moved to go into executive session to discuss the following items confidentially:

- Review the current membership profile to ensure appropriate representation on the Council, as mandated by HRSA and the Planning Council Bylaws;
- Determine current members who are at risk of voluntarily resigning from the Council or any committee due to excessive absences, and what action to take;
- Review of applications for membership to the Council, including re-applications from existing members and alternate designations;
- Determination of applicants to be interviewed;
- Review of completed interviews to determine recommendations for appointments and committee assignments;
- Determination of any recruitment strategies needed to meet membership goals.

Barr Jenkins seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed and executive session began at approximately 5:20 pm.

The executive session ended at approximately 6:00 pm.

**MOTION:** Don Welsh moved that the applications for Abdul Hasan and Shoana Anderson be forwarded to the Planning Council for approval. David Aguirre seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

## **MEETING MINUTES** *continued*

**MOTION:** David Aguirre moved to accept the voluntary resignations of Richard Burrell and Dennis Vanegas. Robert Solis seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

**MOTION:** Randall Furrow moved to retain the membership of Maclovía Morales. David Aguirre seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Future Training Needs**

Ron Hill related that the committee had previously discussed postponing the development of a new training program until the beginning of the next grant year.

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### **Determination of agenda and action items for the next meeting**

Agenda Items for the next meeting (other than standard agenda items for this committee):

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Action Items to be completed by the next meeting:

<b>Task</b>	<b>Assigned To</b>

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### **Current events summaries**

Randall Furrow discussed that Joshua Tree Feeding Program is selling coupon books as a fund raising effort.

David Aguirre discussed that Concilio Latino de Salud recently completed an assessment of flu vaccinations in the community. The agency is collaborating with Public Health to offer free flu vaccinations at community events. David presented findings from the study.

**MEETING MINUTES** *continued*

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**Call to the public**

No comments were voiced.

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**Adjourn**

The meeting adjourned at approximately 6:07 pm.